

**Human Rights Committee (HRC)  
District East  
Open Meeting Minutes**

Department of Economic Security  
Division of Developmental Disabilities  
120 W. 1<sup>st</sup> Avenue Mesa, AZ 85210  
February 14th, 2018  
5:00 pm – 7:00 pm

<b>Call to Order</b>	Suzanne Kensington
<b>Start Time</b>	5:15 pm
<b>Facilitator</b>	Suzanne Kensington
<b>Note taker</b>	Taylor Pike
<b>Attendees</b>	<p><b>HRC Members Present:</b> Suzanne Kensington, Jennifer Huot, Sheri Reed, Sarah McGovern, Paul Sadler, Jill Wilson, Mindee Stevenson</p> <p><b>HRC Members Absent:</b> Gina Johnson, Cathryn Whalen, Tammy Leeper</p> <p><b>Division of Developmental Disabilities (DDD) Staff:</b> Barbara Picone, Taylor Pike, Leah Gibbs, Bruce McMorran</p> <p><b>On the phone:</b> None</p> <p><b>Public:</b> Cynthia Elliot</p>
<b>Agenda Topics</b>	Call to Order, Welcome, Arizona Training Program at Coolidge, HRC Liaison/Statewide Updates, Training, Approval of January 2018 Minutes, Voting – Membership, Call to the Public, Adjournment

**Welcome**

**Committee**

<b>Discussion</b>	<p><b>Leah Gibbs, Bruce McMorran, Taylor Pike and Barbara Picone</b> introduced themselves as Division of Developmental Disabilities (DDD) staff members.</p> <p>The <b>Human Rights Committee (HRC) members</b> introduced themselves, gave their backgrounds and stated how long they've been members of the HRC.</p> <p><b>Cynthia Elliot</b> introduced herself as a potential new member.</p>
-------------------	--

<b>Discussion</b>	<p><b>Leah Gibbs</b> and <b>Bruce McMorran</b> gave a presentation on the Arizona Training Program at Coolidge ATPC.</p> <p>In order to be in compliance with Centers for Medicare &amp; Medicaid Services (CMS) the relationship between ATPC and District East HRC needs to change. 42 CFR 483.44(f)(3)(i-iii <i>summarized</i>): The facility must use a specifically constituted committee consisting of members of facility staff, parents, legal guardians, clients (as appropriate), and persons with no ownership or controlling interest in the facility to review Behavior Plans designed to manage inappropriate behavior and that involve risks to client protection and rights and insure that the programs are conducted only with written informed consent of the client, or legal guardian and review, monitor and make suggestions to the facility about its practices and programs.</p> <p>The Intermediate Care Facilities (ICFs) at ATPC are funded by Medicaid and are surveyed by the Arizona Department of Health Services, Long Term Care Licensing Division annually. All must comply with CMS regulations.</p> <p>ATPC first opened as Arizona Children's Colony in 1952. The facility had a capacity of 300 residents and at one point housed 1,200 individuals. In the 1970s the state decided training programs in Phoenix and Tucson would be opened, an estimated 300 individuals went to each area.</p> <p><b>Bruce McMorran</b> informed the HRC that a significant amount of money has been spent on renovating the campus. This includes replacing floors, bathrooms, sealing roads, putting in LED lights and painting.</p> <p>ATPC currently houses a total of 82 residents. 60 individuals are served in the six ICFs and 20 individuals reside in the five group homes at ATPC.</p> <p><b>Leah Gibbs</b> recommendations for District East HRC:</p> <ul style="list-style-type: none"><li>• Add a parent or guardian to the committee as well as a facility staff person as a non-voting member</li><li>• A tour of the ATPC campus</li><li>• Annual training</li></ul> <p>The committee agreed with these recommendations and <b>Taylor Pike</b> will follow up with <b>Leah Gibbs</b>.</p>
-------------------	---

## HRC Liaison/Statewide Updates

**Taylor Pike**

<b>Discussion</b>	<p><b>Taylor Pike</b> provided a summary of topics discussed at the Statewide Meeting:</p> <ul style="list-style-type: none"><li>• Cholla Pilot – Prepping Documents/Planning Documents</li><li>• Individual Support Plan (ISP) will be replaced by different documents. This is being piloted by six units and will slowly be rolled out for other offices to use by the end of spring.</li><li>• Document is member specific in asking questions about how they feel, vast majority of our members will not be able to quantify that. Puts the burden on caregivers. Discussion was that it isn't a very valuable document. Another argument questioned why changes are necessary when the existing ISP captures the majority of the information needed.</li><li>• Article 9 rewrite - rewrite put on hold. A WebEx discussion has been held and another is scheduled on February 28<sup>th</sup> to discuss proposed changes. Proposed changes are related to language and terminology.</li></ul> <p>Please review these documents and send any recommendations or feedback to the <a href="mailto:DDDPolicy@azdes.gov">DDDPolicy@azdes.gov</a>.</p> <p><b>Taylor Pike</b> informed the committee:</p> <ul style="list-style-type: none"><li>• <b>Tammy Leeper</b> will return in July. <b>Leon Igras</b> has submitted his resignation.</li><li>• <b>Cynthia Elliot's</b> appointment letter has already been obtained.</li><li>• The HRC Annual Report will be due in April.</li></ul>
-------------------	---

## Training

**Taylor Pike**

<b>Discussion</b>	<p><b>Taylor Pike</b> informed the committee that New Volunteer training courses are no longer required to be taken for volunteers that are appointed to the Human Rights Committees. However, they are still encouraged to complete them.</p> <p>The committee decided to have Article 9 training on March 14<sup>th</sup> at 4:30 pm if Tim Payne can attend.</p> <p>If Tim Payne cannot attend on this day the committee requests Barbi Diehl-Rouen to present on the Criminal Justice Program and Social Security.</p>
-------------------	--

## Approval of January Minutes

**Suzanne Kensington**

<b>Discussion</b>	<p><b>Sarah McGovern</b> made a motion to approve the January 2018 minutes as written, motion seconded by <b>Paul Sadler</b>. All in favor. Motion carried.</p>
-------------------	---

## Voting - Membership

**Suzanne Kensington**

<b>Discussion</b>	The HRC discussed <b>Cynthia Elliot</b> as a potential member and <b>Leon Igras's</b> proposed resignation of membership, and on a motion of <b>Suzanne Kensington</b> seconded by <b>Sheri Reed, Cynthia Elliot</b> was admitted as a member and <b>Leon Igras's</b> resignation was accepted. All in favor. Motion carried.
-------------------	---

## Adjournment

**Suzanne Kensington**

<b>Conclusion</b>	The next meeting will be held on March 14 <sup>th</sup> , 2018 at 4:30 pm at the 120 W. 1 <sup>st</sup> Avenue, Mesa, AZ location. Meeting adjourned by <b>Suzanne Kensington</b> at 7:20 pm.
-------------------	---